



# City of San Leandro

Meeting Date: December 21, 2015

## Staff Report

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**File Number:** 15-673 **Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.E.

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Lianne Marshall  
Assistant City Manager

**FINANCE REVIEW:** Not Applicable

**TITLE:** Staff Report for Approval of 2016 City Council Meeting Calendar

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### RECOMMENDATIONS

Staff recommends that Council discuss and revise, if necessary, and approve the proposed 2016 City Council Meeting Calendar.

### BACKGROUND

The City Council Meeting Calendar is designed to aid in the scheduling of meetings and topics of importance to the City Council over the coming year. The calendar includes the City Council's regular meetings, work sessions, special meetings and town hall meetings. Time-sensitive and annually-recurring items have been tentatively scheduled on the draft calendar.

It is suggested that the Council review the draft calendar, propose any desired changes, and approve the 2016 City Council Meeting Calendar by motion.

Changes to the calendar can be made throughout the year, as the need arises.

### Previous Actions

- On January 5, 2015, the City Council approved the 2015 City Council Meeting Calendar.

### Fiscal Impacts

None.

### ATTACHMENT

- Draft 2016 City Council Meeting Calendar

**PREPARED BY:** Tamika Greenwood, City Clerk, City Manager's Office

**2016 CITY COUNCIL MEETING CALENDAR**

Revised 12/01/2015

<p><b><u>JANUARY</u></b>  <i>Conferences Jan 20-22<sup>1</sup></i>  <u>Jan 4: Regular Meeting</u>   <u>Jan 11: Work Session</u>  <ul style="list-style-type: none"> <li>Update from Len Simon</li> </ul> <u>Jan 19 (Tue): Regular Meeting</u>   <u>Jan 25: Work Session</u>  <ul style="list-style-type: none"> <li>Police Department Annual Report</li> <li>Fire Department Update</li> </ul> <u>Jan 30 (Sat): Special Meeting</u>  <ul style="list-style-type: none"> <li>Annual Planning Session</li> </ul> </p>	<p><b><u>FEBRUARY</u></b>  <u>Feb 1: Regular Meeting</u>   <u>Feb 9 (Tue): Work Session</u>  <ul style="list-style-type: none"> <li>CIP Update</li> <li>Economic Development Update (Including Lit San Leandro)</li> </ul> <u>Feb 16 (Tue): Regular Meeting</u>   <u>Feb 22: Work Session</u>  <ul style="list-style-type: none"> <li>Davis West Community Meeting</li> </ul> </p>	<p><b><u>MARCH</u></b>  <i>Conference Mar 5-9<sup>2</sup></i>  <u>Mar 7: Regular Meeting</u>   <u>Mar 14: Mayor's State of the City</u>   <u>Mar 21: Regular Meeting</u>   <u>Mar 28: Work Session</u>  <ul style="list-style-type: none"> <li>Bay Fair TOD Plan Update</li> </ul> </p>
<p><b><u>APRIL</u></b>  <u>Apr 4: Regular Meeting</u>   <u>Apr 11: Work Session</u>  <ul style="list-style-type: none"> <li>Gap Analysis Report</li> <li>Shoreline Development</li> </ul> <u>Apr 18: Regular Meeting</u>   <u>Apr 25: Joint Work Session</u>  <ul style="list-style-type: none"> <li>City/SLUSD/SLzUSD</li> </ul> </p>	<p><b><u>MAY</u></b>  <u>May 2: Regular Meeting</u>   <u>May 9: District Town Hall Meeting</u>  <ul style="list-style-type: none"> <li>Districts 1,2&amp;5</li> </ul> <u>May 16: Regular Meeting</u>   <u>May 23: Work Session</u>  <ul style="list-style-type: none"> <li>General Plan Update</li> </ul> </p>	<p><b><u>JUNE</u></b>  <i>Conference June 22-24<sup>3</sup></i>  <u>Jun 6: Regular Meeting</u>   <u>Jun 13: Work Session</u>  <ul style="list-style-type: none"> <li>PD Emergency Services Training</li> </ul> <u>Jun 20: Regular Meeting</u> </p>
<p><b><u>JULY</u></b>  <u>Jul 5 (Tue): Regular Meeting</u>   <u>Jul 11: District Town Hall Meeting</u>  <ul style="list-style-type: none"> <li>Districts 3,4&amp;6</li> </ul> <u>Jul 18: Regular Meeting</u> </p>	<p><b><u>AUGUST</u></b>  <b>Council Recess: No Meetings</b> </p>	<p><b><u>SEPTEMBER</u></b>  <u>Sep 6 (Tue): Regular Meeting</u>   <b>Sep 12: Candidate Orientation</b>   <u>Sep 19: Regular Meeting</u> </p>
<p><b><u>OCTOBER</u></b>  <i>Conference Oct 5-7<sup>4</sup></i>  <u>Oct 3: Regular Meeting</u>   <u>Oct 10: Work Session</u>   <u>Oct 17: Regular Meeting</u> </p>	<p><b><u>NOVEMBER</u></b>  <i>Conference Nov 16-19<sup>5</sup></i>  <u>Nov 7: Regular Meeting</u>   <b>Nov 8: Election Day</b>   <u>Nov 14: Work Session</u>   <u>Nov 21: YAC Mixer; Regular Meeting</u> </p>	<p><b><u>DECEMBER</u></b>  <u>Dec 5: Awards Reception; Regular Meeting</u>   <u>Dec 12: Work Session</u>   <u>Dec 19: Regular Meeting</u> </p>

Newly added items are listed in **RED**

If needed, additional work sessions may be held on the following fourth Mondays of the month:  
 Jun 27, Jul 25, Sep 26, Oct 24, and Nov 28

<sup>1</sup> Jan 20-22: LOCC New Mayors and Council Members Academy (Sacramento, CA)  
 Jan 20-22: U.S. Conference of Mayors 84th Winter Meeting (Washington, DC)  
<sup>2</sup> Mar 5-9: NLC Congressional City Conference (Washington, DC)  
<sup>3</sup> Date TBD: U.S. Conference of Mayors 84th Annual Meeting (Location TBD)  
 Jun 22-24: LOCC Mayors and Council Members Executive Forum (Monterey, CA)  
<sup>4</sup> Oct 5-7: LOCC Annual Conference & Expo (Long Beach, CA)  
<sup>5</sup> Nov 16-19: NLC Congress of Cities and Exposition (Pittsburgh, PA)



# City of San Leandro

Meeting Date: December 21, 2015

## Minute Order - Council

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**File Number:** 15-694

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:**

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Lianne Marshall  
Assistant City Manager

**FINANCE REVIEW:** Not Applicable

**TITLE:** MOTION Approving 2016 City Council Meeting Calendar

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